



22nd annual Juniata River Valley

Festival of Ice

Nov. 29 & 30, 2018 – Downtown Lewistown

Event Hours: 6-9 pm both evenings

Set up: 2-5pm both afternoons

2018 Gift Emporium Vendor Application

Gift Emporium



\$75

Booths measuring less than 90 square feet and clearance



\$100

Booths measuring more than 90 square feet

Refer to the map for space selection. They're all different.

Booths are assigned first come/first served. Do not assume you have a space until you get a confirmation from organizers.

See map for electric options.

Accepting only holiday gift related vendors only. No food vendors (unless packaged for sale.)

Applications accepted until space is filled.

Booth sharing is not permitted.

Product and category will apply. Register early for first consideration.

All vendors must be able to provide PA State Sale Tax certificate and proof of insurance. There will be NO EXCEPTIONS. Details are on the back of this page.

Food vendors use a different form. Contact 717-248-6713 , jlandis@juniatarivervalley.org, or find it on our website— www.JuniataRiverValley.org

All vendors must read, sign and return both pages of this application.

Business or Organization:

Event Contact Name:

Address: _____

Phone _____

Cell Phone for event contact person _____

E-Mail for event contact person _____

Service or product: _____



Please print 2 copies— One is for you to file. One is for us. Be sure to sign the one you send to us!



Please Return to: JRV Visitors Bureau, One West Market Street, Lewistown, PA 17044,
P 717-248-6713 F: 717-248-6714 or jlandis@juniatarivervalley.org

Required Reading!

2018 GIFT EMPORIUM VENDOR APPLICATION

Thank you for your interest in the Festival of Ice. We encourage you to follow us on our Facebook page and via the local press. If you have any questions, contact us at 717-248-6713 or jlandis@juniatarivervalley.org.

You must sign and return one copy of this application. Dates, times and many more details are outlined here. Keep a copy for your records!

1. Holiday Gift Emporium vendors will be setup inside 8 East Market Street (the old Glick's Shoe Store). Vendors must be present during all hours of the Festival. Set up and teardown times detailed below must be observed.
2. Set up is on Wednesday, Dec. 2 from 12:00noon until 5 pm and Thursday, Dec. 3 from 12:00noon until 5pm. Vehicles are allowed on the Festival streets for unloading only. ALL vehicles must be moved from the Festival area by 5:30 pm. Public parking is available at the Library, behind BonTon, and on any street not being used for the Festival. All are within a block or two of the Festival.
3. Tear down is at 9pm Friday. If you choose to leave your property overnight, you must secure your booth and belongings. The building will be locked after the event closes on Thursday and Friday but we cannot guarantee nor be responsible for any loss or theft.
4. Vendors are required to provide their own tables and chairs. There's plenty of overhead light so accent lights are needed only if you want to bring them. This is a Holiday event, please decorate accordingly. All surfaces exposed to public view must be attractively covered. All packing materials must be out of sight.
5. Product category limitations will apply. The event committee reserves the right to limit items and duplications by vendors. We also reserve the right to remove questionable merchandise or displays.
6. Vendors are responsible for keeping their booth and the surrounding area free of trash and debris. Trash containers will be provided.
7. Electricity is provided where indicated on the map.
8. The Festival of Ice will be held rain or shine.

9. Before the event, each vendor must provide their PA Sales Tax License number. Fax it to 717-248-6714, mail to: JRVVB, 1 W. Market St., Lewistown, PA 17044 or email to jlandis@juniatarivervalley.org.

10. Proof of insurance is also required. Certificates must be received before the event. Ask your agent to fax to 717-248-6714 or email directly to: jlandis@juniatarivervalley.org. Don't have coverage? Contact us for a list of agents selling single event policies. Sorry, but it's required of us to require it from you.

WAIVER OF LIABILITY: Festival of Ice food vendors/participants are responsible for their merchandise and fully comprehend the risk of any and all loss, and/or property damage that may occur. In consideration for the opportunity to be a Festival of Ice Vendor/participant, the booth operators hereby waive any and all claims for loss and/or property damage of any kind whatsoever against; the Festival of Ice Committee, JRVVB, JVACC, their directors, officers, agents, and employees from any and all expenses, claims, actions, liabilities, attorney fees, or damages, actually or allegedly, resulting from or connected with the operation of said booth.

I have read and agree to the rules and regulations listed on this page.

Authorized signature

Printed name of signer
